



TREA: The Enlisted Association

CHAPTER XXX BYLAWS

PREAMBLE

We, as military enlisted personnel of the Armed Forces of the United States, are ever mindful of the glorious tradition of our duty to uphold the Constitution of the United States of America, our responsibility to support a strong defense establishment, our interest in the welfare of our fellow servicemen and women in fortune or distress, and with reverence to God, Country and our departed comrades, unite to further the aims and objectives of TREA: The Enlisted Association, Incorporated, and TREA: The Enlisted Association Warren G Harding Chapter 109.

ARTICLE I - NAME AND LOCATION

Section 1 (Name)

The name of this chapter, under the authority of its charter from TREA: The Enlisted Association, Incorporated (hereinafter referred to as "TREA"), shall be TREA: Chapter XXX – (Name Optional)

Section 2 (Location)

- a. The chapter mailing address shall be: *Mailing Address*.
- b. Additional chapter administrative offices may be maintained at a location to be determined by the Chapter Board of Directors.

ARTICLE II - OBJECT

The object of Chapter XXX, a nonprofit retired military veterans organization, is to serve as a local affiliate of TREA; support TREA's aims and objectives; promote and assist its own members both professionally and culturally; cultivate and maintain good relations with community leaders and active and reserve component members of the armed forces; foster patriotism, civic duty, fraternity, camaraderie and a sense of belonging for its members; honor and perpetuate the memory of retired enlisted personnel; assist chapter members in fortune and distress; and uphold the ideals, principles, and traditions of TREA. See TREA Article II for clarification

ARTICLE III – MEMBERSHIP

Section 1 (Regular) - Mandatory

Any enlisted person who has been honorably discharged from any active or reserve component of the Armed Forces of the United States, or is currently Active Duty, shall be eligible for regular membership. A retired member advanced to Commissioned or Warrant Office status, either through recall to active duty or on the retired list shall remain eligible for regular membership as long as their dues are kept current. In addition, the spouses of alive or deceased eligible veterans, are eligible for regular membership. If the spouse divorces the veteran, that spouse is no longer eligible for TREA membership after the current membership expires. Spouses are not eligible for life membership (any current spouse's life membership will be grandfathered in). Regular members are eligible for all elected and appointed chapter and national offices and committees and are encouraged to fully participate.

Section 2 (Honorary) - Optional

The chapter may bestow honorary chapter membership upon any person (by two-thirds vote) who has rendered notable service to the chapter and who is not eligible for regular or associate membership. Unless withdrawn for cause, honorary membership shall be for the life of the member and no membership dues shall be assessed. The title of "honorary member" shall carry with it none of the obligations of the chapter but shall entitle the holder to all of the privileges of an associate member.

Section 3 (Courtesy) - Optional

Any person not otherwise eligible for regular, active military or associate membership may be granted courtesy membership by this chapter. Courtesy members may be veterans or non-veterans but in no instance shall the number of non-veterans exceed two and one-half percent of the total chapter membership—the maximum authorized by the IRS. Courtesy members shall be non-voting chapter members, and shall not be reported to TREA National. Each courtesy member must be sponsored by a regular or associate member, who shall assume responsibility for the courtesy member's conduct within the chapter. Courtesy membership renewals shall be on an annual basis. All new courtesy member applicants shall be considered non-veterans unless DD Form 214 or other acceptable documents are presented to verify veteran status. The term "veteran" shall include active, reserve or retired officers and warrant officers, and enlisted personnel of the active and reserve components who are not otherwise eligible for membership.

Section 4 (Rights and Privileges) - Mandatory

No person shall be denied membership on the basis of race, color, creed, sex, religious or political beliefs or national origin. Only regular members shall have the right to make motions, vote, and hold chapter office—and none of these rights may be extended to any other category of membership.

Section 5 (Good Standing) - Mandatory

A member shall be considered in good standing except for reasons specified herein or in other chapter directives. A member shall not be expelled for reasons indicated in 'b' or 'c' below without a fair hearing before the Chapter Board of Directors. When a thorough investigation reveals that expulsion from the chapter is appropriate and such action is ordered by the Board of Directors, a copy of the report of the investigation and Board action may be forwarded to TREA National Headquarters accompanied by a request for expulsion from TREA. Expulsion for all other reasons shall be in accordance with Section 9 below:

- a. Delinquent dues.
- b. Acts that bring discredit to or are prejudicial to the best interests of this chapter or to TREA.
- c. Membership in or sympathy with any subversive organization that advocates the overthrow of the Government of the United States.

Section 6 (Transfers) - Optional

TREA members in good standing may transfer between TREA chapters and from member-at-large (MAL) status to this chapter, or vice versa. Upon acceptance of a MAL, or a member from another chapter, this member will complete TREA Form 100-8 (Change of Address/Chapter Assignment). The original form will be forwarded to TREA National Headquarters and a copy will be sent to the losing chapter (if applicable). When sufficient cause exists, the chapter membership may, by majority vote, deny membership in the chapter to any applicant.

Section 8 (Resignation) - Mandatory

A member may resign from this chapter, or from both this chapter and TREA by submitting a written notification to the Chapter President or Secretary. If the resignation is from the chapter only, the member will become a TREA member-at-large and the member will submit TREA Form 100-8 (change of Address/Chapter Assignment) to TREA National Headquarters. If a member resigns from the chapter and TREA, a copy of the letter of resignation will be forwarded to TREA National Headquarters. Article V, Section 9, pertains to resignation from office only.

Section 9 (Expulsion, Suspension, or other Disciplinary Actions) - Mandatory

Providing the rights of individual members are not violated, a disciplinary or grievance committee may investigate, hold hearings and make recommendations to the Board of Directors for disciplinary action against members who violate chapter policy. Such action may include a reprimand, temporary suspension or expulsion from the chapter. Suspension from membership suspends all chapter rights and privileges for a period not to exceed 3 years unless approved for an extension by the chapter board, while expulsion terminates chapter membership. An expelled chapter member becomes a TREA member-at-large unless also expelled from TREA by the National Board of Directors. If expulsion from TREA is desired, a fully documented request for expulsion must be forwarded to TREA National Headquarters for consideration. The provisions of Article XI, Section 2 below, and TREA bylaws Article III, Section 10, and Article XVII, Section 7, shall apply.

Section 10 (Reinstatement) - Optional

A former chapter member who resigned while in good standing, or who forfeited membership due to nonpayment of dues, may rejoin the chapter as a new member. Expelled members may rejoin upon acceptance by a two-thirds vote of the Chapter Board of Directors—unless also expelled from TREA, in which case acceptance must be in accordance with Article III, Section 10 of the TREA National Bylaws.

ARTICLE IV – DUES, OBLIGATIONS, AND FINANCES – Mandatory/Optional

Section 1 (Dues) - Optional

All members of the chapter, except courtesy and honorary members, shall pay TREA National dues in amounts prescribed in Article IV, Sections 1 or 2 of the TREA National Bylaws. Additionally, regular members shall pay chapter dues in the amount of \$XX.00 annually. Courtesy members shall pay \$XX.XX annually, all of which shall be retained by this chapter. If not paid within 60 days thereafter, the member will be dropped from the rolls. Chapter dues are paid to the chapter treasurer. Chapter Dues may be exempted by the Chapter BOD voted on annually.

Section 2 (Obligations) - Optional

All dues collected from courtesy members shall become chapter assets. No dues shall be collected from honorary members. The chapter shall also comply with all reporting requirements promulgated in TREA Standing Rules.

Section 3 (Finances) - Mandatory

A financial statement shall be filed with TREA National Headquarters no later than 30 days following the end of each calendar year quarter. The membership shall be the approving authority for the expenditure of chapter funds except that recurring obligations such as rent or mortgage payments, utilities, telephone bills, etc., may be paid without further authorization. Also, under the authority contained in Article VII, Section 1, the Board of Directors may approve up to \$100.00 per month for any expense, without further approval, when funds are available and such action appears to be in the best interest of the chapter. Two or more members of the Board of Directors shall be authorized to sign checks drawn on chapter accounts and two signatures shall be required on each check or cash withdrawal. The authenticity of all bills for payment of goods and services shall be verified prior to the disbursement of chapter funds.

Section 4 (Fiscal Year) - Mandatory

The fiscal year for this chapter shall be the same as the calendar year (i.e. January 1 through December 31).

ARTICLE V – OFFICERS - Mandatory

Section 1 (Elected Officers) - Mandatory

Chapter officers will be elected annually by the membership and shall consist of a President, Vice-President, and Treasurer, as a minimum, other officers may be elected as deemed necessary by the membership. These officers shall perform the duties prescribed in these bylaws and the adopted parliamentary authority shown in Article XIII. All elected Officers must be regular members.

Section 2 (Appointed Officers) - Mandatory

The Chapter President shall appoint other officers not elected and other persons deemed necessary for the continued function of the chapter. No appointment may exceed the remaining term of the appointing authority. All Appointed officers must be regular members.

Section 3 (Eligibility for Election or Appointment) - Mandatory

Any regular chapter member in good standing shall be eligible for nomination and election to any chapter office providing these and all other requirements established and announced by the membership are met.

Section 4 (Nomination and Election) - Mandatory

Officers shall be elected at the annual membership meeting by December and shall assume office on the following January 1. At least thirty days prior to convening the annual meeting, the Nominating Committee (Article IX, Section 3,) shall begin a search for nominees to fill elective offices. The names of nominees selected shall be reported to the assembly before nominations are accepted from the floor. No nominee shall be placed on the election ballot without his or her consent. Each nominee shall be allowed three minutes (followed by one three-minute seconding speech) to give a short discourse on his reason for seeking office. Elections shall be by secret ballot or by acclamation when there is only one nominee for an office.

Section 5 (Terms of Office) - Mandatory

Titled officers shall be elected for a period of one year. All officers shall serve for the term elected or until their successors are elected or appointed. The term shall begin on January 1, following the elections. If Members serving in an elected titled office wish to continue serving in their elected position who run unopposed as the Nominating Committee does not secure another candidate for that position and meet election eligibility requirements (Art V, Sec 3), will at election time notify the Membership

and have it recorded that they may continue to serve in their respected position for the next required term. Outgoing officers will surrender all chapter records and property to their successors.

Section 6 (Filling Vacancies) - Mandatory

A vacancy in the office of President or First Vice-President shall be filled by the vice-presidents moving up in succession for the unexpired term. All other vacancies (including Second Vice-President) shall be filled by special election by the membership within 60 days unless the regular election is within 120 days thereafter. Any vacancies in appointed officer positions shall be filled by the president with regular TREA members. When there is no candidate for an elective office and the former occupant refuses to continue to serve in accordance with Section 5, the president may appoint a qualified regular member to the vacant position, subject to ratification by the Board of Directors. The appointee shall have all of the rights and privileges of an elected member including the right to vote. The term of such officer, elected or appointed, shall be for the unexpired term of his predecessor.

Section 7 (Dual Offices) - Mandatory

No officer may hold more than one elective office within the chapter itself, but a chapter officer may hold any other office within the TREA structure unless restricted by the TREA National Bylaws.

Section 8 (Removal of Officers) - Mandatory

The Membership may rescind an election and remove an elected officer in the manner prescribed in the current edition of Robert's Rules of Order Newly Revised (Chapters 13, 50, 56, 61-63), or as may be promulgated elsewhere in these bylaws or Chapter Standing Rules. Appointed officers may be removed by the appointing authority, the Board of Directors, or the chapter membership. In all cases, due process must be followed.

Section 9 (Resignation) - Mandatory

Any elected or appointed officer who is unable or unwilling to perform his duties (for any reason) may resign on the date specified in his verbal or written resignation without further action by the Board of Directors. The Board may also permit an officer to resign in lieu of removal from office. To resign membership, see Article III, Section 8.

Section 10 (Installation of Officers) - Mandatory

An installation ceremony is a formality that if not held, or not attended by an elected or appointed officer does not affect the time at which office is assumed. If desired, a ceremony may be held before, after, or on the day office is assumed, which shall be January 1, each year. The following Oath of Office (while not mandatory) may be administered with or without a formal installation ceremony.

OATH OF OFFICE

I, (give name), having been elected or appointed to the office of (state office), do solemnly swear (or affirm) that I will faithfully execute said office to the best of my ability; that I will support and defend the Constitution of the United States against all enemies; that I will uphold the ideals and traditions of TREA; and that I will abide by all rules and regulations to which I am subject – So Help Me God.

ARTICLE VI – DUTIES OF OFFICERS – Mandatory (expand as needed)

Section 1 (President)

The President shall be the Chief Executive Officer and official spokesman for the chapter. He shall set the objectives, guide the policies and preside over all meetings of the Board of Directors and the membership (except when absent or when presiding might result in a conflict of interest). He shall remain impartial, but as a chapter member, is always entitled to vote by ballot, and at all other times when his vote will affect the outcome of a motion. That is—he may vote to break a tie or to cause a tie and defeat a motion when a majority vote is required; or he may vote to cause or block attainment of the necessary vote when a two-thirds vote is required. If the president takes part in debate in a membership meeting, or is not in attendance, the provisions of Article VIII, Section 5 shall apply. The President shall ensure that all administrative requirements of the chapter are accomplished expeditiously and in a dignified, honest and impartial manner; that the policies mandated by the membership or the Chapter Board of Directors (within the limits prescribed herein) are faithfully reflected in the management and operation of all chapter affairs; that committees are appointed or elected as prescribed in Article IX; and that the intent of Article XI is meticulously adhered to. He shall coordinate the duties of chapter officers; shall normally serve as ex-officio member of all committees except the nominating committee; and shall perform all other duties incident to the office of Chapter President. He is directly responsible for ensuring that all required reports are submitted to TREA National Headquarters in a timely manner.

Section 2 (Vice-Presidents)

The vice-presidents shall assist the president in the performance of his duties and shall fulfill such other duties as the president may assign. Each vice-president shall normally chair one or more committees, and in the temporary absence of the president, shall serve in his stead, in the proper order of succession (when appropriate).

Section 3 (Secretary)

The secretary shall record all business transacted at Board and membership meetings and shall read the minutes of the previous meeting. Corrections to the minutes (if any) shall be made on the official file copy—or, if corrections are extensive, the minutes may be retyped. The file copy will be annotated to reflect approval, the date approved, and the signature of the secretary. The secretary shall perform such other duties as may be prescribed in the adopted parliamentary authority (Article XIII) and/or as may be prescribed by the Chapter President.

Section 4 (Treasurer)

The treasurer shall be responsible for the financial affairs of the chapter to include care and custody of all funds. He shall ensure payment of all legitimate bills including fees, levies, taxes, insurance premiums, etc. He shall coordinate the establishment of an annual budget; manage all financial accounts in accordance with standard accounting practices; maintain written reports and give a verbal report at each membership meeting (which shall contain—as a minimum—the beginning balance, a record of receipts and disbursements for the period covered, and the ending balance). He shall prepare and submit financial statements to TREA National Headquarters at least quarterly, annually, and at such other times as may be required; and shall ensure that no loans are made to chapter officers or members. He will also comply with Article IV. The membership may require a bond to cover the treasurer and others authorized to handle chapter funds.

Section 5 (Directors)

Each director shall normally chair one or more committees, assist the president in all regular and special projects, and perform such other duties as may be properly assigned.

Section 6 (Chaplain)

The chaplain (an appointed officer), shall give a non-sectarian invocation and benediction at the opening and closing of each membership meeting and at such other times as may be appropriate. He shall offer assistance and condolence to the families of ill

or deceased chapter members and shall officiate at community affairs on behalf of the chapter as appropriate. He shall also be a voting member on the Board of Directors.

Section 7 (Sergeant-At-Arms)

The sergeant-at-arms (an appointed officer), shall check membership cards; maintain a sign-in register at chapter membership meetings; verify voting eligibility of attendees when in doubt; maintain order in the meeting room; report the number of members present; assist the president when called upon; and perform such other duties as may be assigned. He shall normally chair the Parades and Ceremonies Committee and shall be a voting member on the Board of Directors.

Section 8 (Historian)

The historian (if appointed), shall compile, or cause to be compiled annually—from the chapter archives or other authentic sources—a narrative history of the chapter to include its activities and accomplishments. He shall be the custodian of all historical records and documents, and shall transfer custody to his successor upon leaving office. The historian may attend Board of Directors meetings but shall not be a voting member.

Section 9 (Other Appointments)

Other officers, when authorized by the membership, may be appointed and shall have their duties, rights and privileges provided in writing and incorporated into these bylaws during the next amendment.

ARTICLE VII – BOARD OF DIRECTORS - Mandatory

Section 1 (Function)

Subject to direction from the membership, control and management of the chapter between membership meetings shall rest with the Board of Directors. The Board shall transact all business and have exclusive control over all other responsibilities unless restricted by these bylaws, actions of the membership or prohibited by law.

Section 2 (Composition, Voting Rights and Quorum)The Board of Directors shall be composed of the elected and appointed officers named in Article V, Sections 1 and 2. However, only the elected and appointed officers shall have voting rights as approved in Article 3, Section 2. Neither absentee nor proxy voting will be permitted. At least 60 percent of board members present shall constitute a quorum.

Section 3 (Board Meetings)

A regular meeting of the Board of Directors shall be held sufficiently in advance of each membership meeting to allow for preparation for that meeting. The date, time and place of Board Meetings shall be determined by the Board of Directors. Special Board Meetings shall be at the call of the president or any two elected members of the Board of Directors.

Section 4 (Compensation)

Members of the Board of Directors shall not be compensated for their services but may be reimbursed for incidental and necessary expenses incurred in the performance of official chapter business.

Section 5 (Standing Rules)

The Board of Directors may formulate, adopt and implement such Standing Rules as are necessary for the operation and administration of the chapter, but if such rules are not ratified by a majority vote at the next membership meeting, they become null and void. If ratified by the membership, this information shall be forwarded to TREA National for approval.

Section 6 (Indemnification)

The chapter shall indemnify all of its officers, past and present, in defense of any action, suit, or proceeding in which they or any of them are made parties, or a party, by reason of having performed as officers or directors of the chapter. Indemnification shall be against all losses, expenses or liabilities incurred as a result of such duties, except for breach of duty or loyalty, acts or omissions not in good faith, or which involve intentional misconduct or knowing violation of the law; and any transactions in which such person derives an improper personal benefit.

ARTICLE VIII – GENERAL MEMBERSHIP MEETINGS - Mandatory

Section 1 (Date, Time, Place, and Calling of Meetings)

The date, time and place of all regular membership meetings shall be determined by the general membership. The date, time and place of special membership meetings shall be determined by the person(s) authorized to call such meeting (i.e., the president, a majority of the elected members of the Board of Directors or by the membership—upon receipt of a written request of 20 members or five percent of the voting membership, (whichever is less). Notice of meetings shall be as prescribed in Section 3 below.

Section 2 (Frequency)

Unless prohibited by circumstances, a regular meeting of the membership shall be held at a minimum quarterly. The annual meeting, at which officers and directors for the forthcoming year are elected, will be by December as specified in Article V, Section 4. Special meetings may be called at any time as prescribed in Section 1.

Section 3 (Notice of Meetings)

If notice of the next regular or special meeting is not given at a membership meeting, an official notice shall be mailed, published or electronically disseminated for delivery at least seven days prior to the next meeting date. In lieu thereof, notification of an emergency special meeting may be made by telephone or other means to all members who attended the last three regular meetings (if possible). Notice will be given at least 24 hours in advance and the purpose of the meeting will be stated.

Section 4 (Quorum)

A quorum at any chapter membership meeting shall be ten or more members having voting rights or five percent of the total voting membership, whichever is less (including board members). A quorum must be present prior to conducting any official business. If a quorum is not present, another meeting shall be scheduled within thirty days and all members notified. If a quorum is still not present, the members present at the second meeting may, by a two-thirds vote, suspend the quorum requirement and proceed with the business of the meeting. The suspension will be for the one meeting only.

Section 5 (Presiding Officer)

The chapter president shall normally preside over all membership meetings. If the president vacates the chair during a meeting, the vice-presidents (in succession), will assume the chair unless they have been, or intend to become involved in debate on an issue that is before the assembly. If the president and all vice-presidents must step aside, or if they are all absent, the secretary or

another member shall call the meeting to order and the assembly shall elect a chairman pro tem to preside during that meeting only.

Section 6 (Order of Business)

The Order of Business shall normally be as follows. The meeting will be called to order before any business is conducted and again after each recess. Except as shown in Section 4, a quorum must be present before any business is conducted:

- a. Call to Order.
- b. Invocation.
- c. Pledge of Allegiance.
- d. Roll call of Officers.
- e. Introduction of New Members and Guests
- f. Reading and Approval of the previous minutes.
- g. Reports of Officers (President, Treasurer, Chaplain, etc.).
- h. Standing Committee Reports.
- i. Special Committee Reports (if any).
- j. Unfinished Business (brought forward from the last meeting—if any).
- k. New Business
- l. Good of the Order (general welfare of the organization).
- m. Special Announcements (next meeting date, etc).
- n. Benediction.
- o. Adjournment.

Section 7 (Decorum, Privileges and Time Limitations)

Decorum, privileges and time limitations on debate, speeches, etc., shall be as prescribed in the adopted parliamentary authority (Article XIII) unless otherwise prescribed in a standing rule or a special rule of order.

ARTICLE IX – COMMITTEES – Mandatory (change as needed)

Section 1 (Standing Committees)

Standing committees shall consist of Activities and Entertainment, Bylaws and Rules, Finance, Membership and Parades and Ceremonies. Each committee shall normally consist of three or more members, excluding the president, who shall be an ex-officio member of all standing committees except at meetings where Article XI, applies. The president shall normally appoint the chairman of each committee and the chairman shall select all other members. All members shall serve terms corresponding to that of the president. With the consent of the past chapter presidents, a "Past Presidents Advisory Council (PPAC)" may be formed to advise and assist the Board of Directors and the immediate past president or one of his predecessors will chair the council.

Section 2 (Special Committees)

Special committees (which are automatically dissolved upon completion of the assigned task) shall be elected or appointed for a specific purpose. Written instructions shall normally be provided—which shall specify committee duties; when action is to be completed; and when a final report is to be made. The president, Board of Directors, or the membership may appoint special committees. The president shall be an ex-officio member of all special committees except the Nominating Committee; except at meetings where Article XI, is applicable; or except when actions are under consideration that may be personally favorable or unfavorable to him—such as an award, an investigation or conduct that could lead to disciplinary action or removal from office.

Section 3 (Nominating Committee)

While the Nominating Committee is a special committee, all members shall be elected by the membership two or four months prior to the annual membership meeting at which chapter officers are to be elected. The duties of this committee are to solicit qualified candidates for nomination as chapter officers and to assist with the elections. The committee shall consist of no less than three nor more than five members. Neither the president nor any other member shall be ex-officio of this committee.

Section 4 (Committee Duties and Responsibilities)

A description of the duties and responsibilities of all standing committees and the special Nominating Committee shall be as outlined in chapter rules or policy guides. Recurrent duties of other special committees such as Awards, Grievance, etc., may also be specified in standing rules or policy guides, approved by the membership.

ARTICLE X – Place Holder

ARTICLE XI – CONFLICTS OF INTEREST - Mandatory

Section 1 (General)

No member shall serve in any capacity (as a volunteer or as an employee) where a conflict of interest is apparent or perceived unless approved by two-thirds vote of the general membership.

Section 2 (Accusations or Grievances)

No person who has been accused or who has accused another person of wrongdoing or negligence shall sit in judgment of himself or any person accused by him; nor will any member sit in judgment of another person who he has—or intends to be a witness for or against—in any proceeding. If a grievance or disciplinary committee is in place, and if any member of the committee was appointed by the accused or accuser, or if any member of the committee is named in the accusation, such member shall be excused from all involvement in the case and may be replaced as appropriate. If no committee is in place, one may be appointed, or the Board of Directors may be asked to resolve the matter. In any event, the above provisions shall apply and no person involved or named shall participate in any proceeding except through testimony. Likewise, no person involved or named shall sign any official document related to the matter except his own written statements. All proceedings shall be confidential and shall be held in executive session. The provisions of TREA bylaws Article III, Section 10 Article XVII, Section 4, shall apply.

ARTICLE XII – COLORS, LOGO AND SEAL - Mandatory

The official colors of this chapter shall be the same as TREA—Red and Gold. The TREA Logo shall be as specified in TREA Standing Rules and shall not be altered on the inside of the outer ring, except that the chapter number may be centered between the wings of the eagle providing the numerals are no larger than the letters between the two outer circles of the logo. If and when this chapter is incorporated, the Corporate Seal shall contain two concentric circles with "TREA Chapter 111 (and the State)" between the outer and inner circles. In the center circle, the words "Non-Profit" should be at the top, "SEAL" in the center, and the year the chapter was founded along the bottom edge.

ARTICLE XIII – PARLIAMENTARY AUTHORITY - Mandatory

The Rules contained in "Roberts Rules of Order Newly Revised" shall govern the proceedings of this chapter in all cases to which it is applicable and in which it is not inconsistent with these bylaws or any rules this chapter may adopt.

ARTICLE XIV – AMENDMENT OF BYLAWS - Mandatory

Section 1 (Procedures)

These bylaws may be amended by two-thirds vote at any regular meeting if prior notice (containing the text or purport of the proposed change) has been given at a previous meeting, or is given at least 7 days prior to the meeting at which such amendment is to be considered.

Section 2 (Conformance with TREA Bylaws)

These bylaws must conform to the TREA National Bylaws only on clearly requisite points such as memberships qualifications and classification, elections, terms of office, due process procedures, colors, logo, and such other requirements as may be specified herein or in TREA's National Bylaws. In the event of a conflict, TREA's National Bylaws shall prevail, and conforming changes may be made to these bylaws without further referral to the membership.

Section 3 (Distribution)

After adoption by the membership, two copies of the original chapter bylaws and/or any subsequent amendments or revisions will be forwarded to TREA National Headquarters for review and approval as prescribed in the TREA National Bylaws. Any other distribution shall be as directed by the Chapter Board of Directors or membership.

ARTICLE XV – DISSOLUTION - Mandatory

In the event of dissolution, all chapter assets shall be converted to cash. After all chapter debts have been paid, any remaining funds will be forwarded to TREA National Headquarters and held in escrow for a period of one year, unless the laws of this State require some other form of distribution. If the chapter is not reactivated within one year, all escrowed funds will be transferred to the TREA Gives benevolent program. The colors, chapter charter and all membership and financial records will be forwarded to TREA National Headquarters and retained for at least one year. Notwithstanding the above statements, State and local laws and the requirements of the Internal Revenue Service shall be adhered to during dissolution proceedings.

Additional Articles are Optional

Bylaws Model – updated 6 May 2022