

# 2020 PROPOSED BYLAWS & STANDING RULE CHANGES

The following changes have been submitted for approval.

Please read through each one and make sure that you understand what the change is and why it is being submitted.

You will have the opportunity to vote on each one of these proposals starting August 5<sup>th</sup>, 2020. Detailed instructions will be coming shortly.

Here is a short breakdown of what has been submitted. This synopsis should not take away from you reading each submission thoroughly for complete understanding.

## **Article VII, Section 3B** – Meeting of the National Board of Directors –

This change is simply to allow videoconferencing as an acceptable option.

## **Article IX, Section I** – Nominee Candidates

This change allows for just the names of each person seeking National Office to be physically printed in The VOICE magazine. The detailed information (to include full resume and letters of recommendation) will be posted on TREA's website. This is a cost saving measure.

## **Article IX, Section 5** – Tellers

Since the approval on on-line and mail in voting with the results being tallied by a third-party entity, the requirements of Tellers has changed, this proposal simply notes those changes.

## **Article X, Section 7** – Annual Membership Meeting Site

This proposal allows for an Annual Membership Meeting Site other than 'the location of National Headquarters' (in this case, meaning Denver, Colorado). It opens the possibility of other locations that may be more beneficial to the organization and more convenient for its members. It also recommends that every other year (the year where is not an election for National Board Members) to be held electronically.

## **Article XII, Section 1** – Standing Committees

This change adds the Financial Assistance for Veterans as a standing committee. With the Foundation closing in May of 2019, TREA will now handle the program that provides assistance. This change simply adds this committee.

**Standing Rule 12, Paragraph - all of them**- Annual National Convention

This is a complete re-write of the standing rule. With the approval of online and mail-in voting, every TREA member can vote. This detailed change reflects that in the removal of references to delegates and being physically present. It also removes reference to 'Convention' and replaces it with 'Annual Membership Meeting' to better reflect the actual event. It brings the Standing Rule to bring it inline with online and mail in voting.

**Standing Rule 15, Paragraph 2d** – Publications

This change states the minimum requirements of any photo that is submitted for publication.



1200 E Briarwood Ave, Suite 250  
Centennial, CO 80112  
Fax:303-752-0835 or 888-882-0835

Form 100-16

## Proposed Amendment To Bylaws or Standing Rules

### Bylaws:

Article

VII

Section

3b

Title

Meetings of National Board of

### Standing Rules:

Number

Paragraph

Title

Presently Reads

The mid-term board meeting may be held by telephone conference each year during the second calendar quarter.

Change to read:

The mid-term board meeting may be held by virtual conference each year during the second calendar quarter.

Rationale for change:

“Videoconferencing is the most economical way to host a meeting. There is no travel or meeting space required. Most laptops have cameras and microphones making it a simple process. Those who do not have a computer with a camera or microphone are able to call in to most videoconference platforms, therefore attending the meeting via telecon. Training is not needed as the process is simple and uncomplicated. It’s as simple as clicking on a link. Videoconferencing is used by other organizations and is considered the norm for group meetings. TREA should stay current and relative with other VSO’s who use this technology.”

Submitted By

John I. adams

Date 4/13/2020

Address

6885 Quicksilver Dr

City/State/Zip

Colorado Springs, Colorado 80922-2304

Committee  
Recommends

Approval

Board of  
Directors  
Recommends

Approval

Response Date

Click or tap to enter a date.



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## Proposed Amendment To Bylaws or Standing Rules

**Bylaws:** Article  Section  Title

**Standing Rules:** Number  Paragraph  Title

Presently Reads:

The Nominating Committee will issue a call for candidate resumes from members interested in seeking National Office with the Spring issue of the Voice. The committee will consider the eligibility of all candidates who submit resumes and shall publish their names and resumes in the Summer issue of the VOICE. A resume is considered written consent for nominations. Resumes received after the established deadline will not be accepted. ....

Change To Read:

The Nominating Committee will issue a call for candidate resumes from members interested in seeking National Office with the Spring issue of the Voice. The committee will consider the eligibility of all candidates who submit resumes and shall publish their names in the Summer issue of the VOICE. All resumes will be posted on TREA's website along with the letter of recommendation for the position. A resume is considered written consent for nominations. Resumes received after the established deadline will not be accepted. (everything else stays the same)

Rationale For Change:

The cost to print full resumes for upwards of 24 pages would be approximately \$9,600 (on the low side). This is a cost that can easily be avoided by posting all the information on TREA's website. A printed package can be mailed to those members who request it, while still realizing a large cost savings over printing.  
This is a cost saving measure.

Submitted by	<input type="text" value="Debbie Osborne"/>	Date	<input type="text" value="4/27/2020"/>
Address	<input type="text" value="on file"/>		
City/State/Zip	<input type="text" value="on file"/>		
Telephone No.	<input type="text" value="303-752-0660"/>	Email Address	<input type="text" value="dosborne@trea.org"/>
Committee Recommends:	<input type="text" value="Approval"/>	Board of Directors Recommends	<input type="text" value="Approval"/>
Response Date	<input type="text"/>		

Print Form

Submit by Email



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## Proposed Amendment To Bylaws or Standing Rules

### Bylaws:

Article

IX

Section

5

Title

Tellers

### Standing Rules:

Number

Paragraph

Title

#### Presently Reads

The Nominating Committee and/or such others as the President may select (which will total no less than three), shall serve as tellers to distribute, collect and count the ballots. When all ballots have been counted, the head teller will record the votes on the teller report, he will then address the chair, read the report (without announcing the results), and present it to the President. The President will review the report and announce the results to the assembly. Run-off elections shall be held if necessary. The teller report shall be entered into the minutes. If there is no call for an immediate recount, ballots shall be destroyed upon adjournment at the end of the business day.

#### Change to read:

The Nominating Committee and/or the President, will select two people to serve as tellers. These people will tally, record the votes on the teller report. The report will be given to the Sargent of Arms who will then address the chair, read the report (without announcing the results), and present it to the President. The President will review the report and announce the results to the assembly. The teller report shall be entered into the minutes.

#### Rationale for change:

The voting process is now via internet and mail in ballots so the responsibilities of the tellers have changed to reflect the change.

Submitted By

Hazel Simeon

Date 1/21/2020

Address

5838 N Pinegrove Dr

City/State/Zip

Coeur d'Alene, ID 83815

Committee  
Recommends

Approval

Board of  
Directors  
Recommends

Approval

Response Date





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## Proposed Amendment To Bylaws or Standing Rules

**Bylaws:** Article  Section  Title

**Standing Rules:** Number  Paragraph  Title

Presently Reads:

The annual session for each off year shall be at the area location of the National Headquarters. All even years shall be selected (but subject to change) by vote of the combined votes from the National Delegates and the National Auxiliary Delegates. Chapter members or others who wish to vie for the location must be prepared to offer a variety of information for considerations by the Membership Meeting Committee and/or assembly of delegates as shall be specified in the National Standing Rules.

Change To Read:

The site for the annual session (Annual Membership Meeting) shall be selected (but subject to change) by the total combined votes from the TREA membership and the National Auxiliary Delegates from the selections provided by the Annual Membership Meeting Committee. Every even calendar year should be a physical meeting with every effort made to make the odd calendar year meeting an electronic format, utilizing teleconferencing and videoconferencing technology. TREA members and chapters who wish to submit recommendations for future site locations, must be prepared to offer a variety of information for consideration by the Membership Meeting Committee. This change will become effective at the conclusion of the 2020 Annual Membership Meeting.

Rationale For Change: Holding a physical meeting is important in the year (even calendar year) when the board is up for re-election. Allowing board members to meet in person will help set the tone for the leadership of the organization for the following year. The off year (odd calendar year) the Annual Membership Meeting 'may' be held electronically, allowing the organization to save funds while taking advantage of new technology which allows for a seamless, successful and cost-effective way to hold the required annual membership meeting.

This change simply allows for and encourages the use of an electronic format in which to hold our Annual Membership Meeting. This change also takes out the mandatory use of Denver (area location of National Headquarters) for the location every other year. This change opens the ability to seek locations that offer TREA more incentive and will be more cost effect for the organization.

Submitted by  Date

Address

City/State/Zip

Telephone No.  Email Address

Committee Recommends:  Board of Directors Recommends

Response Date



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## Proposed Amendment To Bylaws or Standing Rules

### Bylaws:

Article

XII

Section

1

Title

Standing Committees

### Standing Rules:

Number

Paragraph

Title

Presently Reads

The standing committees of TREA shall be: Awards, Bylaws and Standing Rules, Convention, Finance, Five-Year Planning, Information Technology (IT), Legislative Affairs, Membership, Public Relations and Scholarship. Except as prescribed in these bylaws, the standing rules, or as may be prescribed by the Board of Directors, the President shall appoint all standing committee chairmen and the chairmen shall appoint all other committee members. Only the Chairman or Vice Chairman shall chair a committee. Each committee shall operate within its customary area of interest and any jurisdictional disputes shall be resolved by the President. Committee duties shall be promulgated in standing rules. The President shall be an ex officio (*voting*) member of all standing committees, TREA's Memorial Foundation and TREA's Senior Citizens League.

Change to read:

The standing committees of TREA shall be: Awards, Bylaws and Standing Rules, Convention, Finance, Five-Year Planning, Information Technology (IT), Legislative Affairs, Membership, Public Relations, Financial Assistance for Veterans, and Scholarship. Except as prescribed in these bylaws, the standing rules, or as may be prescribed by the Board of Directors, the President shall appoint all standing committee chairmen and the chairmen shall appoint all other committee members. Only the Chairman or Vice Chairman shall chair a committee. Each committee shall operate within its customary area of interest and any jurisdictional disputes shall be resolved by the President. Committee duties shall be promulgated in standing rules. The President shall be an ex officio (*voting*) member of all standing committees and TREA's Senior Citizens League.

Rationale for change:

The Memorial Foundation was dissolved but TREA now has a program that assists veterans in need.

Submitted By

Hazel Simeon

Date Click or tap to enter a date.

3-31-2020

Address

5838 N Pinegrove Dr

City/State/Zip

Coeur d'Alene ID 83815

Committee  
Recommends

Approval

Board of  
Directors

Approval

## Standing Rule 12

### Currently reads

1. **INTRODUCTION:** The assembled delegates who represent TREA's membership shall be the governing body of TREA during the time the convention is in session. The purpose of the convention is to set a course of action for TREA for the forthcoming year by reviewing and amending its policies as may be necessary, the election of national officers, and the consideration of such other matters as may properly come before the assembly.

### Proposed change

1. **INTRODUCTION:** The total membership of TREA shall be the governing body of TREA during the time the Annual Membership Meeting is in session. The purpose of the annual membership meeting is to review the course of action for TREA that has been set forth by the Bylaws and Standing Rules and to put into place the changes that have been voted on by the total membership. This meeting will enable the installation of the newly elected national officers as elected by the total membership.

### Currently reads

2. **CONVENTION MANAGEMENT:** The National Convention Committee shall be responsible for the overall planning and management of the convention. All actions shall be coordinated with TREA National Headquarters so that necessary staff assistance may be provided. If a TREA chapter is located in the vicinity of the convention site, the chapter may be tasked to provide coordination and assistance at the local level. At least six months prior to the annual convention the committee will prepare and submit a proposed convention plan to the Board of Directors for their consideration. The approved plan will be used as a basis for preparing the Convention Agenda or Program.

### Proposed change

2. **ANNUAL MEMBERSHIP MEETING MANAGEMENT:** The National Annual Membership Meeting Committee shall be responsible for the overall planning and management of the Annual Membership Meeting. All actions shall be coordinated with TREA National Headquarters so that necessary staff assistance may be provided. If a TREA chapter is located in the vicinity of the Annual Membership Meeting site, the chapter may be tasked to provide coordination and assistance at the local level. At least six months prior to the Annual Membership Meeting the committee will prepare and submit a proposed Annual Membership Meeting plan to the Board of Directors for their consideration. The approved plan will be used as a basis for preparing the Annual Membership Meeting Agenda or Program.



### Currently reads

3. **GENERAL SESSIONS:** All general membership sessions (both annual and special) and the official call of such sessions, shall be as prescribed in Article X, of the TREA Bylaws. All sessions are public sessions and (when space is available) are open to all “non-delegate” TREA members who shall be considered “convention guests” as prescribed in Article X, Section 8 of the TREA Bylaws.

### Proposed Change

- 3 **GENERAL SESSIONS:** All general membership sessions (both annual and special) and the official call of such sessions, shall be as prescribed in Article X, of the TREA Bylaws. All general sessions are open to TREA members.

### Currently reads

4. **ORGANIZING THE VOTING BODY:** The word “Convention” refers to an assembly of delegates, except in a law making body. Non-Profit organizations are known as deliberative assemblies and the parent organization draws the majority of its delegates from its constituent units or chapters. Consequently, no business may be conducted by a “Convention Assembly” until the convention officially forms itself into a single voting body, which is done at the first business meeting. This is brought about by adoption of the Credentials Committee Report, Convention Special Rules of Order, and the Convention Agenda or Program. Once organized into a special voting body, the assembly is authorized to act in the name of TREA.

### Proposed change

Eliminate this paragraph as it is no longer relevant. Renumber the paragraphs that follow.

### Currently reads

5. **PRESIDING OFFICER:** The National President (or Vice-Presidents in succession) shall preside at all business meetings of the assembly. He shall be responsible for conducting all business in accordance with adopted procedures which shall include the Convention Special Rules of Order and Robert’s Rules of Order Newly Revised, when Robert’s Rules are not inconsistent with any other rules adopted by TREA.

### Proposed change

- 4 **PRESIDING OFFICER:** The National President (or Vice-Presidents in succession) shall preside at all TREA business meetings. They shall be responsible for conducting all business in accordance with adopted procedures which shall include the Annual Membership Meeting

Special Rules of Order and Robert's Rules of Order Newly Revised, when Robert's Rules are not inconsistent with any other rules adopted by TREA.

### **Currently reads**

**6. ORDER OF BUSINESS:** Unless otherwise prescribed in the Convention Agenda, the delegate business meeting agenda will normally be as shown. Calling a meeting to order is not an item of business but Last updated – November 2019 must always be done when opening a meeting and after each recess. As noted in paragraph 7 above, no business may be conducted until the convention forms itself into a single voting body by adopting the reports shown in g, h and i below:

- a. Invocation and Opening of the Bible
- b. Pledge of Allegiance (after the National Anthem and posting of colors, if applicable)
- c. Roll Call of Board of Directors
- d. Recognition of TREA's PNP's and VIP's
- e. Convention Update
- f. Appointment of Sergeant-At-Arms and one or more assistants
- g. Adoption of Credentials Committee Report (majority) and Roll Call Certification
- h. Adoption of Special Rules of Order (two-thirds)
- i. Adoption of Convention Agenda (majority)
- j. Open approved minutes of previous convention for correction
- k. Nominating Committee Report
- l. Nominations from the floor
- m. Officers, Staff, and PNP Reports
- n. TSCL Reports
- o. Foundation Reports
- p. Committee Reports
- q. UNFINISHED BUSINESS (Business referred to a committee at last convention only)
- r. NEW BUSINESS (Election briefing, speeches and seconding speeches, voting, tallying and announcing election results. Presentation of Proposed National Resolutions, Amendments to the National Bylaws and Rules and Selection of a future convention site, etc.)
- s. Good of the Order
- t. Benediction and Adjournment

### **Proposed change**

**5. ORDER OF BUSINESS:** Unless otherwise prescribed in the Annual Membership Meeting Agenda, the business meeting agenda will normally be as shown. Calling a meeting to order is not an item of business but must always be done when opening a meeting and after each recess.

- a. Invocation and Opening of the Bible

- b. Pledge of Allegiance (after the National Anthem and posting of colors, if applicable)
- c. Roll Call of Board of Directors
- d. Recognition of TREA's PNP's and VIP's
- e. Annual Membership Meeting Update
- f. Appointment of Sergeant-At-Arms and one or more assistants
- g. Adoption of Special Rules of Order (two-thirds)
- h. Adoption of Annual Membership Meeting Agenda (majority)
- i. Open approved minutes of previous Annual Membership Meeting for correction
- j. Nominating Committee Report (list of all names who submitted resumes for board positions)
- k. Officers, Staff, and PNP Reports
- l. TSCL Reports
- m. Committee Reports
- n. UNFINISHED BUSINESS (Business referred to a committee at last Annual Membership Meeting only)
- o. NEW BUSINESS (Election briefing, speeches and seconding speeches, voting, tallying and announcing election results. Presentation of Proposed National Resolutions, Amendments to the National Bylaws and Rules and Selection of a future Annual Membership Meeting site, etc.)
- p. Good of the Order
- q. Benediction and Adjournment

### Currently reads

- 7. DECORUM, PRIVILEGES AND TIME LIMITATIONS:** A delegate who wishes to make a motion or debate a question shall rise, face the Chair, and address the Chair as Mr./Madam President. When recognized, the delegate will state his name and chapter (or MAL status), before any discussion takes place. All comments will be confined to the pending question and must be presented in a clear and logical manner. All discussion must be in a calm and dignified manner and personalities must be avoided whenever possible. Except for presentation of reports, and candidate or nomination speeches, a delegate or officer will not normally be permitted to speak more than three minutes at a time, nor will a delegate be permitted to speak a second time on a subject until all who wish to speak have spoken at least once.

### Proposed change

- 6. DECORUM, PRIVILEGES AND TIME LIMITATIONS:** A member who wishes to make a motion or debate a question shall rise, face the Chair, and address the Chair as Mr./Madam President. When recognized, the member will state his name and chapter (or MAL status), before any discussion takes place. All comments will be confined to

the pending question and must be presented in a clear and logical manner. All discussion must be in a calm and dignified manner and personalities must be avoided whenever possible. Except for presentation of reports, a member or officer will not normally be permitted to speak more than three minutes at a time, nor will a member be permitted to speak a second time on a subject until all who wish to speak have spoken at least once.

#### **Currently reads**

- 8 VOTING:** Except during the election of officers (paragraph 13, below), voting shall normally be by voice or unanimous consent (i.e., Without Objection). However, when the President is in doubt about the results he may order a voice vote to be retaken by a show of hands or by standing. Hand or stand voting does not require a vote count but the President may order a count if still in doubt. When necessary, roll call voting, by chapter, in numerical sequence (followed by all other members entitled to vote), may be conducted. Proxies are not considered in voice or unanimous consent voting but shall be considered upon request of any member when hand or stand voting is conducted and the votes appear to be very close. In this event, the votes will be counted. A recount is permitted only when voting is by ballot.

#### **Proposed change**

- 7. VOTING:** All voting for board positions and bylaw & standing rule changes will be done prior to the first business meeting via on-line, mail-in or physical vote at registration/sign in.

#### **Currently reads**

- 9 RECONSIDERATION:** A motion to reconsider (within a limited time) permits a motion already voted on to be brought back before the assembly for reconsideration. Such motion may be made only by a delegate who voted on the prevailing side. If adopted by unanimous consent, all delegates are considered to have voted on the prevailing side. The motion to reconsider must be made on the same day, or the next day, after the initial vote was taken. A motion to reconsider is debatable and requires a majority vote. If the motion passes, a motion may then be made to amend or rescind a motion that was previously adopted. If that motion is rejected, the matter cannot be considered a second time except by unanimous consent. A negative vote on a motion to amend the Bylaws or Standing Rules may be reconsidered, but not an affirmative vote.

#### **Proposed change**

- 8. RECONSIDERATION:** If there is an issue with a Bylaw or Standing Rule, the decision to put it back out to the total membership should be allowed, but having an immediate, onsite vote with just the members present will not be allowed.

## Currently reads

**10 ELECTION PROCEDURES:** The election of officers shall be conducted in accordance with Article IX of the TREA Bylaws. Each candidate (except candidates for President) whose name appears on the election ballot will be allowed five minutes to outline his qualifications for the office sought and his goals for the forthcoming year if elected. Candidates for President shall be allowed 10 minutes each. Each candidate will also be allowed one seconding speech of three minutes, except candidates for President – who will be allowed two five minute seconding speeches. Titled officers will be elected by majority vote (or by acclamation when there is only one candidate) and directors will be elected by plurality. When three or more members are candidates for a titled officer position and no one received a majority of the votes cast, a run-off election will be held between the top two contenders.

## Proposed change

**9. ELECTION PROCEDURES:** The election of officers shall be conducted in accordance with Article IX of the TREA Bylaws. The names of all candidates will be published in the issue of The VOICE immediately prior to the Annual Membership Meeting. All resumes, speeches and seconds will be posted on the TREA website. All positions (except for the President) will be allowed to submit one document that will serve as his/her second. The President will be allowed to submit two.

## Currently reads

**11 CONVENTION SITE SELECTION:** Convention site selection shall be in accordance with Article X, Section 7, of the TREA Bylaws. When a chapter or MAL wishes to compete for the national convention a variety of information (as shown in “a” below) must be presented to the Convention Committee. If the committee determines that the proposed city can adequately host the national convention and places it on the recommended site selection list, the chapter or MAL must be prepared to make a presentation to the delegates at the next annual convention. Conventions shall not be held at the same site more frequently than every five years, except by two-thirds vote of the delegates. Procedures for requesting a national convention and processing of requests by the Convention Committee are as follows:

- a. Chapters or MALs: Obtain Convention Data Forms from National Headquarters to record the results of meetings with hotels, Convention Centers, Chambers of Commerce, Offices of Tourism, etc. The purpose of these meetings and recording of the data shall be to determine if adequate transportation and facilities are available, and what assistance may be provided to TREA in the way of administrative support, maps, brochures, etc. As a minimum, the following data



will be submitted by March 1, three years prior to the year the convention is desired (i.e., March 1, 2003 for the 2006 convention):

b. Convention Committee:

(1) The Committee shall review and evaluate the data furnished and may contact hotel or other officials to clarify and/or obtain additional information. If the committee is convinced that the proposed host city can adequately host the convention, and recommends it for delegate consideration, it will be placed on a list of potential host sites in the order of merit determined by the committee. Each chapter or MAL that proposes a site in accordance with these instructions will be advised no later than May 1 as to whether its proposed site will be placed on the committee recommended list. This will allow time for chapters or MALs to gather materials and assist in other arrangements for the forthcoming convention. Last updated – November 2019

(2) The committee may, at any time, propose convention sites on its own accord without regard to the location of a chapter. The committee will make specific recommendations for or against proposed sites and will advise the delegates of the basis for their conclusions and recommendations. The site receiving the second most votes will be the alternative convention site for the year in question.

**Proposed change**

**10. ANNUAL MEMBERSHIP MEETING SITE SELECTION:** Annual Membership Meeting site selection shall be in accordance with Article X, Section 7, of the TREA Bylaws. When a TREA member wishes to submit a location for consideration for the Annual Membership Meeting a variety of information (as shown in “a” below) must be presented to the Annual Membership Meeting Committee. If the committee determines that the proposed city can adequately host the national Annual Membership Meeting and places it on the recommended site selection list, the member must be prepared to make a presentation to Annual Membership Meeting Committee. Annual Membership Meetings shall not be held at the same site more frequently than every five years, except by two-thirds vote of the total membership. Procedures for requesting a national Annual Membership Meeting and processing of requests by the Annual Membership Meeting Committee are as follows:

a. TREA Members: Obtain Annual Membership Meeting Data Forms from National Headquarters to record the results of meetings with hotels, Annual Membership Meeting Centers, Chambers of Commerce, Offices of Tourism, etc. The purpose of these meetings and recording of the data shall be to determine if adequate transportation and facilities are available, and what assistance may be provided to TREA in the way of administrative support, maps, brochures, etc. As a minimum, the following data will be submitted by March 1, three years prior to the year the Annual Membership Meeting is desired (i.e., March 1, 2020 for the 2026 Annual Membership Meeting):

b. Annual Membership Meeting Committee:

(1) The Committee shall review and evaluate the data furnished and may contact hotel or other officials to clarify and/or obtain additional information. If the committee is convinced that the proposed host city can adequately host the Annual Membership Meeting, and recommends it for membership consideration, it will be placed on a list of potential host sites in the order of merit determined by the committee. Each member that proposes a site in accordance with these instructions will be advised no later than May 1 as to whether its proposed site will be placed on the committee recommended list. This will allow time for the member to gather materials and assist in other arrangements for the forthcoming Annual Membership Meeting.

(2) The committee may, at any time, propose Annual Membership Meeting sites on its own accord without regard to the location of a chapter. The committee will make specific recommendations for or against proposed sites and will advise the membership of the basis for their conclusions and recommendations. The site receiving the second most votes will be the alternative Annual Membership Meeting site for the year in question.

**If TREA's annual membership meeting is via teleconference/videoconference some procedures will change. These procedures will be placed in the VOICE magazine that immediately precedes the annual membership meeting.**

Submitted by: Hazel Simeon

Date: March 20th, 2020

Committee Recommends: APPROVAL

Board of Directors Recommends: APPROVAL



**The Voice of the Total Enlisted Force**  
Active Duty \*\* Veterans \*\* Retired  
National Guard \*\* Reserves

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fax: 303-752-0835 or 888-882-0835

Form 100-16

## Proposed Amendment To Bylaws or Standing Rules

**Bylaws:** Article  Section  Title

**Standing Rules:** Number  15 Paragraph  2d Title  Publications

Presently Reads:

The VOICE. The VOICE is the official news document of TREA, but the contents of letters or news articles published therein are unofficial unless specifically identified as being official. However, official notices such as meetings, convention dates, requirements and/or deadlines for submission of information to TREA, etc., shall constitute official notification to chapters and the membership. The VOICE shall be distributed to the membership and other interested persons as determined by the National Board of Directors.

Change To Read:

The VOICE. The VOICE is the official news document of TREA, but the contents of letters, or news articles published therein are unofficial unless specifically identified as being official. However, official notices such as meetings, annual meeting dates, requirements and/or deadlines for submission of information to TREA, etc. shall constitute official notification to chapters and the membership. If photos are submitted they must be 600 PSI for clarity unless taken with a cell phone and then requirement is 400 PSI. If the photo is in printed form then 300 PSI is sufficient. Chapters should submit a proof sheet to TREA headquarters by the 1st day of the 2nd month prior to the publication of the magazine. The submitter will be responsible for any necessary corrections.  
The VOICE shall be distributed to the membership and other interested persons as determined by the National Board of Directors.

Rationale For Change:

All photos must be of the correct quality to be submitted for publication. These measurements are what are required to meet that expectation.

Submitted by  Harry Blackwell  Date  03/30/2020

Address  101636 Old Perry Hwy

City/State/Zip  Wexford, PA 105090

Telephone No.  412-417-8251  Email Address  bigharryphotos@yahoo.com

Committee Recommends:  Disapproval  
Printing Requirements are already  
stated in the publication

Board of Directors Recommends  Disapproval  
Printing Requirements are already  
stated in the publication

Response Date